

Enquiries: Jimmy Namutenya
Email address: Jimmy.Namutenya@namra.org.na

09 May 2023

TO: **All NamRA Internal and External stakeholders**

FROM: **Melanie Tjijenda**
Chief Information Officer
ICT Department



SUBJECT: **INTEGRATED TAX ADMINISTRATION SYSTEM (ITAS) DOWNTIME**

Reference is made to the above subject matter.

This memo serves to inform all NamRA's internal and external stakeholders of system maintenance on the ITAS scheduled for **Friday, 12th May 2023 from 14h00 to Saturday, 13th May 2023 at 17h00.**

This system maintenance will affect the availability of the ITAS website and e-portal and as such, the system will unfortunately not be available between the times specified.

The downtime is due to routine maintenance to ITAS to safeguard the continued availability and optimal performance of the system to our valued Taxpayers.

An official communication will be sent out once all services are restored.

We apologize for any inconvenience this may cause.

/END