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TO: ALL NAMRA INTERNAL AND EXTERNAL STAKEHOLDERS

**FROM: MELANIE TJIJENDA
CHIEF INFORMATION OFFICER
ICT DEPARTMENT**

DATE: 31 OCTOBER 2023

SUBJECT: ITAS AND ASYCUDAWORLD DOWNTIME



The above subject bear's reference.

This memo serves to inform all of NamRA's internal and external stakeholders about upcoming system maintenance on the ITAS (Integrated Tax Administration System) and AsycudaWorld is scheduled for **Saturday, 11th November 2023, from 07H00 to 23H00.**

During this maintenance period, we will be conducting essential updates and improvements to ensure the reliability and performance of ITAS and AsycudaWorld. Unfortunately, the systems will not be available for use during the specified times.

We understand the importance of these systems to your operations, and we apologize for any inconvenience this temporary unavailability may cause. Our team is dedicated to completing the maintenance as efficiently as possible to minimize disruption.

Thank you for your understanding and continued support. If you have any questions or concerns regarding this maintenance, please feel free to contact our info@namra.org.na.

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