

PUBLIC NOTICE

17 March 2025

IMMEDIATE MEASURES FOR BANK ACCOUNT MODIFICATION REQUESTS

The Namibia Revenue Agency (NamRA) recognizes the critical need to strengthen the security of the taxpayer register as an important factor in maintaining trust in the tax administration system. In this regard, we have identified significant risks related to bank account modifications, particularly concerning taxpayer requests to change their bank details. To mitigate these risks and while we enhance our system controls, the following measures will take immediate effect:

1. Request for Bank Account Modifications

Taxpayers requesting a change to their bank account details must present the following mandatory documents at any NamRA office nationwide:

- An original National ID card or Passport
- A bank confirmation letter (not older than three months)

Important: Certified copies of these documents will no longer be accepted for bank account modification requests.

2. Restriction on Using Third-Party Bank Accounts

The bank account details recorded in the taxpayer register must belong to the taxpayer associated with the Taxpayer Identification Number (TIN).

Important: Police declarations or authorization letters allowing the use of another person's bank account (including bookkeepers' accounts) will no longer be accepted.

3. Uninterrupted Service Delivery

Taxpayers may visit our offices offering the relevant services across the country to request a change of bank details, regardless of the office where they are registered. It is the responsibility of taxpayers to ensure that the information provided to NamRA is accurate, complete and up to date. We encourage all taxpayers to validate and verify the information recorded in NamRA's register, particularly the details related to their tax account.

We urge taxpayers to review and confirm that the bank account details linked to their tax account are correct and up to date. Ensuring the accuracy of this information is essential for smooth processing and compliance. For further information, please contact Sharon.muundjua@namra.org.na or Loide.Nghuulikwa@namra.org.na

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