



FINANCE MINISTER EMPHASISES INTER-AGENCY COLLABORATION AT BORDER POSTS

From Keetmanshoop to Ariamsvlei, Noordoewer, and far Southwest Lüderitz, the Finance Minister went straight to the front-line, seeing how NamRA and other border agencies join forces to protect revenue, ensure smooth trade, and secure the nation. **FULL STORY ON PAGE 8**

NamRA INTRODUCES SNIFFER DOGS TO ENHANCE CUSTOMS ENFORCEMENT CAPABILITIES

NamRA's new sniffer dogs are on the prowl! Launched at Hosea Kutako Airport, the K-9 Unit is ready to sniff out narcotics, undeclared cash and contraband, sending a clear message to dishonest travellers and traders: attempts to smuggle will not go unnoticed. **FULL STORY ON PAGE 13**



Wishing our taxpayers
and traders a bright,
Prosperous
and successful New Year!



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EDITORIAL NOTE

Yarukeekuro Ndorokaze

Chief Editor

This edition of our treasured quarterly newsletter the NamRA Communique Wagon comes at a very critical juncture for us, with only three months left of the FY2021/2-2025/6 NamRA Strategic Plan and about to transit into the implementation of the FY2026/7-2030/1 NamRA Strategic Plan, which is in the final stages of formulation, ahead of presentation to the NamRA Board. We intend to share key highlights and milestones associated with the implementation of our first Strategic Plan, in our subsequent editions. Our initial Strategic Plan serves as a firm foundation for the roll out of the FY2026/7-2030/1 NamRA Strategic Plan.

The third quarter of FY2025/6 saw the launch of the Dog (K9) Unit under the Customs and Excise Department, a significant addition to the overall enhanced enforcement drive. The K-9 Unit comprises specially trained sniffer dogs and qualified handlers who will support customs officers in detecting prohibited and restricted goods as they will be deployed to search passenger luggage, cargo,

parcels and other high-risk areas for narcotics, undeclared currency and other illicit items commonly concealed by smugglers. This Unit is seen as a major plus in the overall NamRA operational equation.

A recurrent question from many of our engagement has been, how is it possible for an employee to still owe NamRA in taxable income when the tax contribution is withheld and paid directly by the employer? A contributing factor to this situation is multiple sources of income by taxpayers. This edition carries a dedicated explanatory slot, with emphasis on the need to arrange for increased monthly tax deduction, where applicable.

There is still space for our regulars, such as the selected Editorial Impressions, together with an assortment of pictures depicting key events during the past quarter, highlighting the style and flair linked to our Year End Event. We look forward to further interaction and suggestions on future focus areas.

Happy Reading

COMMISSIONER'S NOTE



I give honour to the Almighty for His continued guidance and protection throughout 2025 and I extend my appreciation to our readers who have engaged with and relied upon the information published in The Communique Wagon, a key tool for educating and connecting with stakeholders.

The third quarter of the 2025/6 financial year, spanning October to December 2025, has been a period of meaningful engagements and progress at NamRA, reinforcing our mandate as a significant national.

Over the past months, we have strengthened our connection with stakeholders across various sectors. Notably, our engagements with small scale business operators also known as “Order with Me” operators and consultations with clearing agents have highlighted the value of collaboration, mutual understanding and partnership in promoting voluntary compliance and enhancing service delivery. These interactions reaffirmed the critical role of dialogue in building trust and supporting the growth of Namibia’s economy.

I was also privileged to accompany the Minister of Finance, Hon. Ericah B. Shafudah, on her familiarisation visit to the Southern part of the country, where we engaged frontline staff and key border stakeholders. These visits underscored the importance of inter-agency collaboration in revenue collection, trade facilitation and protecting national interests. I commend the dedication and professionalism demonstrated by all officers and agencies involved, which continues to strengthen NamRA’s operational effectiveness.

On a personal note, I am grateful for the trust placed in me through the renewal of my contract as Commissioner of NamRA, for the next five years. This confidence is a reflection not only of the guidance of the Almighty, our Board, the Minister and His Excellency the President, but also of the steadfast commitment of every NamRA Star. Their professionalism, integrity and dedication remain the foundation of our success and the trust placed in our institution by the Namibian public.

As we transition into 2026, let us carry forward the lessons learned, continue to serve with excellence and uphold our commitment to integrity and professionalism. Namibia’s development agenda remains our shared responsibility and together we will continue to advance it with pride.

I wish all our staff, stakeholders and the public at large a happy and prosperous 2026.

Happy Reading.

Sam SHIVUTE
Commissioner



NamRA and NDC to *Firm Up* Collaboration

NamRA Management on 2 December 2025 engaged the Namibia Diamond Trading Company (NDC). The purpose of the meeting was to enhance mutual understanding on matters affecting operational interactions between the two institutions.

NDC Chief Executive Officer, Brent Eiseb, outlined several concerns raised by their clients, particularly those operating under the Economic Processing Zone (EPZ) regime. These included challenges related to the application of import duties, the correct use of Customs Harmonised System Codes, VAT refund processes and issues surrounding the security of diamonds during NamRA inspection procedures.

NamRA Commissioner Sam SHIVUTE, appreciated the invitation and noted that the engagement provided valuable insight into the operational environment of NDC and its clientele. He emphasised that the understanding would contribute to resolving existing bottlenecks and improving service delivery.

The parties agreed to establish a permanent joint committee dedicated to addressing operational challenges and identifying long-term solutions.

In addition, NamRA undertook to host an engagement session with NDC and its clients to further deepen understanding of the industry and enhance service delivery going forward.





Congratulations **Sam SHIVUTE**

The Board of NamRA **congratulates Commissioner Sam Shivute** on his re-appointment for a further **five-year term**, effective 1 March 2026. His continued leadership reflects the confidence in his vision and dedication to excellence.

The Board calls on all staff to support the Commissioner as he leads NamRA towards its goal of becoming a world-class revenue agency driving national development.



PUBLIC NOTICE

Urgent Notice to Taxpayers Regarding Deferred VAT on Imports

22 December 2025

NamRA hereby reminds all importers of the compliance requirements communicated in the Public Notice issued on 31 March 2025, which requested the settlement of deferred VAT import accounts. That notice clearly stated that failure to comply would result in the suspension of non-compliant VAT Import accounts.

NamRA draws attention to the legal basis for this action, specifically Section 14(7)(b) of the Value-Added Tax Act, 2000, which empowers the Commissioner to cancel or suspend a VAT Import account where the account holder has not complied with the conditions of payment. This provision states:

“Where tax is payable on an import of goods and a VAT Import account has been arranged and granted as contemplated in section 14(1)(c), and subsequent to such arrangement it appears to the Commissioner that such person has not complied with the conditions determined at the time of granting the VAT Import account, the Commissioner may cancel such person’s VAT Import account with effect from a date determined by the Commissioner.”

Please be advised that all importers who failed to comply with the previous notice and to settle their outstanding balances are hereby subject to the suspension of their VAT Import accounts. NamRA will formally communicate this decision to the affected importers.

During the suspension period, importers will be required to make immediate payment for all future imports at the point of entry (customs clearance) and settle any outstanding arrears currently existing on their account.

NamRA urges taxpayers to take this notice seriously to avoid disruptions to import activities and remain compliant with the relevant tax laws. Payments can be made via bank transfer, Electronic Funds Transfer (EFT), or at any NamRA office nationwide.

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Finance Minister *Emphasises* Inter-Agency Collaboration at Border Posts

The Minister of Finance, Hon. Ericah B. Shafudah, has reaffirmed the Government's commitment to strengthened inter-agency collaboration during a familiarisation visit to Namibia Revenue Agency (NamRA) operations in the south, which took place during 15 to 18 December 2025.

The visit commenced in Keetmanshoop, where the Minister engaged NamRA staff in the ǀKaras Region and commended their professionalism, resilience and dedication to revenue collection, trade facilitation and the protection of society. She emphasised that frontline officials remain critical to safeguarding national revenue and ensuring the efficient movement of goods across Namibia's borders.

A key highlight of the visit was the Minister's engagement with NamRA staff and representatives from fourteen borders and clearing agencies at the Ariamsvlei Border Post. Addressing the gathering, Hon. Shafudah underscored that effective inter-agency collaboration was indispensable to efficient border management, enhanced revenue performance and economic growth. She noted that seamless coordination among agencies is central to protecting national interests while facilitating legitimate trade.

The Minister further encouraged all border officials to align their operations with Government priorities as articulated in the Sixth National Development Plan (NDP6), stressing that national development objectives can only be realised through a coordinated whole-of-government approach.

The familiarisation programme continued at the Noordoewer Border Post, where the Minister addressed NamRA staff and representatives of various border agencies before proceeding to the harbour town of Lüderitz. *"I am here to say thank you for the work that you are doing and to better understand the environment in which you operate. This visit has thus far given me a clear*

picture of what is taking place on the ground and what still needs to be done". The Minister told the engagement at Lüderitz. She further emphasised that revenue collection was a shared responsibility and commended the strong spirit of collaboration demonstrated among agencies operating at the port.

The visit concluded at the NamRA Satellite Office in Mariental. Throughout the programme, the Minister was accompanied by NamRA Commissioner Sam SHIVUTE and members of the NamRA Management team. Commissioner SHIVUTE described the Minister's direct engagement with frontline operations as both timely and necessary, noting that recent interceptions of illicit goods at border points reflected the effective inter-agency enforcement and the professionalism of officers deployed on the ground.

Overall, the visit reinforced the central role of collaboration in strengthening State capacity to finance Namibia's development priorities and protect the interests of its people.

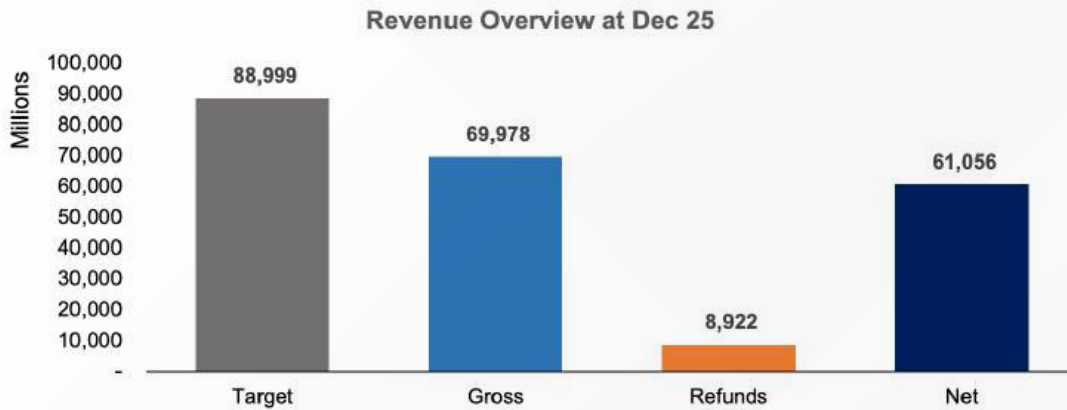


NamRA

IN NUMBERS

For the period under review, NamRA collected a net amount of **N\$61.1 billion** which equates to 68.6% of the total revenue target of **N\$88,999,000,000** for FY2025/6.

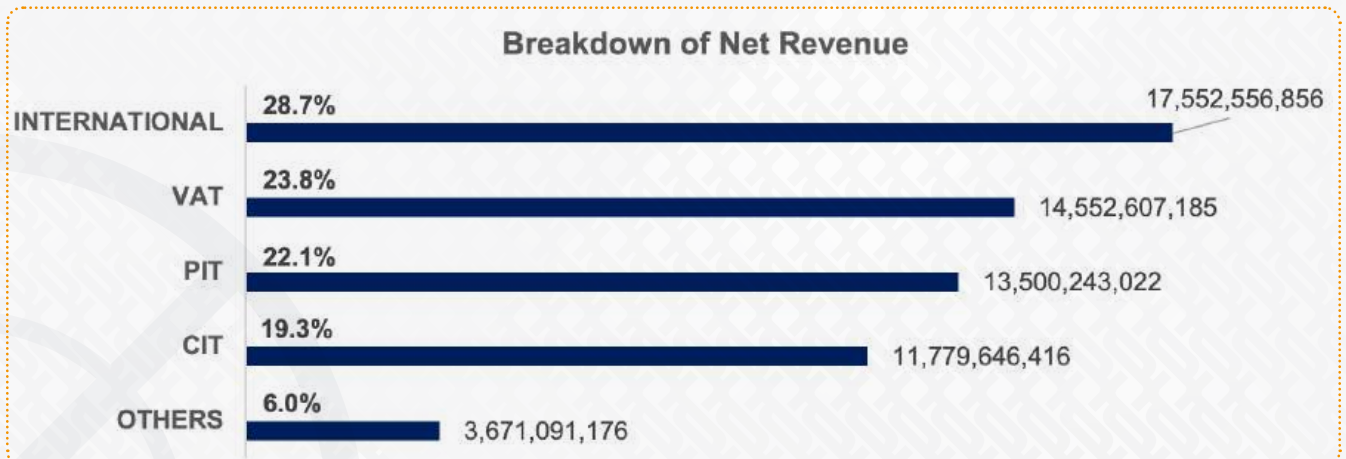
The figure below depicts revenue collected by 31 December 2025.



As shown in the table, NamRA collected **N\$70 billion** in gross revenue during the review period. After processing refunds totalling **N\$8.9 billion**, net revenue stood at **N\$61.1 billion** - representing **68.6%** of the FY2025/6 annual revenue target.



The table below provides a breakdown of the net revenue collected by 31 December 2025, categorised by the main tax types.





NamRA ENGAGES SMALL-SCALE BUSINESS OPERATORS

(“ORDER WITH ME” OPERATORS)

NamRA is pleased to indicate that it hosted an engaging session with small-scale business operators commonly known as “Order With Me” traders on Monday, 8 December 2025.

We thank all attendees and the virtual participants for the lively conversation throughout, which aligned well with the objective of the session, being to serve as a platform to discuss issues related to customs procedures, required documentation, importation challenges, counterfeit goods, delays experienced at ports of entry and general operational issues that traders frequently encounter.

During the session, a wide range of issues were raised by operators.

1. Vehicle importation and valuation

NamRA clarified that assessment letters and import permits from the Ministry of International Relations and Trade are required, stressing that operators may apply for advance rulings prior to the importation of vehicles.

2. Delays at Hosea Kutako International Airport

Concerning delays at the airport, it was noted that priority is given to passengers going through passenger control, after which focus is then given to commercial goods. All commercial goods

must be manifested before departure and cleared through cargo to avoid delays, which are often caused by lack of authentic invoices, missing proof of payment or failure to deconsolidate parcels. Ordinarily clearance at cargo takes one day and could vary from a day to two days at land borders.

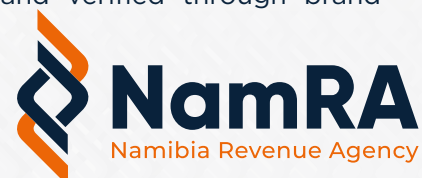
The operators also expressed concern about lost goods while in storage. NamRA explained that losses previously occurred while under the care of the ground warehouse operator and that the issue has since been resolved. Any isolated incidents to be reported would trigger an investigation.

3. Who issues seizures, detentions and penalties?

NamRA clarified that such notices are issued by the Officer handling the consignment and then signed off by the Senior Officer on duty, with the Head of Section informed especially in serious cases.

4. Are branded items allowed in Namibia?

NamRA emphasised that original branded goods such as Nike and Adidas are permitted, while counterfeit or replica versions are strictly prohibited. In cases of suspected counterfeit goods, such goods are detained and verified through brand



holder experts. The verification period is set at 10 days but may be extended subject to the brand holder's response.

5. Counterfeit goods found in the country, like at Chinatown

Several questions were raised about counterfeit goods found at Chinatown in Windhoek, despite being prohibited at the borders. NamRA indicated that many such goods are smuggled in or brought in unbranded and later modified locally and are generally seized when detected.

6. Who determines the fees charged by clearing agents?

NamRA does not regulate clearing agent fees, as these charges are based on the value of the consignment and the services provided by the clearing agents.

7. Why are the truck drivers and operators/owners penalised jointly?

The truck drivers often attempt to smuggle goods or assume temporary ownership of goods when owners are absent, making them liable for penalties. Drivers generally recover such penalties from the owners afterwards.



8. Detention of goods at the State warehouses

Detained goods are kept in State warehouses for 90 days, during which storage charges apply and unclaimed goods thereafter become State property.

9. Is the item-by-item search of suitcases necessary?

Yes, because different items carry different tariff codes and duty rates, with such searches having proven to be effective in detecting undeclared or counterfeit goods.

10. Why does NamRA reject low-value invoices mostly from China?

Such invoices are often unsupported by proof of payment and do not reflect the actual values, necessitating value uplifts.

NamRA looks forward to continued dialogue to resolve challenges and improve service delivery across all ports of entry and service points.





NamRA Marks *International* Anti-Corruption Day

NamRA Marks International Anti-Corruption Day: On 5 December 2025, NamRA joined the global community in commemorating International Anti-Corruption Day in line with the United Nations Convention Against Corruption (UNCAC), under the theme “Uniting With Youth Against Corruption: Shaping Tomorrow’s Integrity.”

This year, NamRA participated alongside the Anti-Corruption Commission (ACC) and the Botswana Directorate on Corruption and Economic Crime (DCEC) in a joint cross-border anti-corruption awareness campaign. The activities featured awareness engagements showcasing anti-corruption programmes by border agencies from both countries at the Trans-Kalahari/Mamuno One-Stop Border Post. The campaign concluded on a strong and impactful note.



Congratulations

The Namibia Revenue Agency (NamRA) congratulates **Mr Oscar Capelao** on his appointment as Executive Director of the Ministry of Finance and his forthcoming service on the NamRA Board. We look forward to continued collaboration in advancing sound fiscal governance and revenue administration.



NamRA Introduces Sniffer Dogs to Enhance Customs Enforcement Capabilities

NamRA on 2 December 2025 officially launched its first-ever K-9 Unit at Hosea Kutako International Airport, marking a significant milestone in strengthening enforcement operations and enhancing the protection of Namibian society.

The K-9 Unit, established within the Customs and Excise Department, consists of specially trained sniffer dogs and qualified handlers who will support customs officers in detecting prohibited and restricted goods. The Unit will be deployed to search passenger luggage, cargo, parcels and other high-risk areas for narcotics, undeclared currency, wildlife products, counterfeit goods and other illicit items commonly concealed by smugglers.

Speaking at the launch, NamRA Commissioner Sam SHIVUTE highlighted the strategic importance of the new capability, expressing concern that the Hosea Kutako International Airport had not recorded any major interceptions of illicit goods during 2025. This, he noted, contrasted sharply with other ports of entry such as Noordoewer, Ariamsvlei and the Trans-Kalahari Border Posts, where drug seizures valued at more than N\$52 million have been reported. The Commissioner emphasised that the introduction of the K-9 Unit is a deliberate intervention to ensure that all entry points are equally equipped to combat smuggling and related transnational crimes.

As part of the ceremony, ten trainees who successfully completed a six-month programme in dog handling and customs operations were issued with employment contracts, formally joining NamRA as the inaugural K-9 cohort. Commissioner Shivute urged the new officers to discharge their duties with discipline, integrity and professionalism.

Chairperson of the NamRA Board Ms Anna Nakale-Kawana, congratulated the recruits and

commended the Agency for investing in modern enforcement tools. She encouraged the officers to uphold NamRA's values and to serve the nation with dedication.

Also addressing the event, NAMPOL's Head of the Special Field Force, Commissioner David Indongo, reaffirmed the Namibian Police's commitment to continued collaboration with NamRA, noting that joint operations remain critical to intercepting illicit goods and safeguarding national security. The establishment of the K-9 Unit, including the procurement of four trained dogs, specialised equipment and handler training, represents an investment of N\$2.5 million. NamRA regards this initiative as a key step in enhancing compliance, protecting the economy and strengthening border enforcement across Namibia's ports of entry.





SARS Expands Global Trade Facilitation Through AEO Mutual Recognition

The South African Revenue Service (SARS) continues to strengthen South Africa's position in global trade through the expansion of the Authorised Economic Operator (AEO) Programme and the conclusion of Mutual Recognition Agreements (MRAs) with key customs administrations. The AEO Programme, developed under the World Customs Organisation's standards, recognises compliant and secure traders as trusted partners, enabling faster customs clearance, fewer inspections and enhanced supply chain security. In this regard, SARS is capitalising on the Mutual Recognition Agreement signed by Southern African Customs Union (SACU) member states in May 2023, which facilitates reciprocal recognition and extends these trade facilitation benefits beyond South Africa's borders.

As of June 2025, SARS had concluded seven bilateral MRAs and one multilateral MRA, enabling mutual recognition with 11 counterpart customs administrations, including China, India, the United Kingdom, the United States, Hong Kong, Uganda, Zambia and SACU member states. Each arrangement is underpinned by rigorous assessments to ensure alignment of legal frameworks, standards and operational procedures. Importantly, the SACU MRA allows accredited AEOs in Namibia to benefit from mutual recognition across the region. Namibia currently has five accredited AEOs, and NamRA continues to encourage more businesses to enroll in the programme to leverage these benefits and further strengthen regional trade integration.

ADVANCING CUSTOMS DIGITAL TRANSFORMATION

ASYCUDAWorld Version 4.4.1

This new version includes features, performance improvements, and technical enhancements to increase efficiency, transparency, and the overall user experience in customs operations.

Key Features:

- Introduction of the Mandatory Taxpayer/Trade Identification Number (TIN) for all traders.
- Reassigning self-assessment function from Customs and Excise to be performed by clearing agents to streamline clearance processes.
- Introduction of risk-based clearance lanes for improved trade facilitation.
- Adoption of revised Customs Procedure Codes to strengthen compliance and ensure effective clearance.
- Automate the Postal Clearance (NamPost)
- Query Module - automate the Query Form (Voucher of Correction SAD503)

IMPLEMENTATION PERIOD:

JULY 2025 - APRIL 2026



What to Do

If You Receive

Income from Multiple Sources?

An example

The table below gives an example of how the combined taxable income is calculated in the case of a taxpayer who receives a salary of R240 000 from employer/Pension Fund A and a salary of R160 000 from employer/Pension Fund B during the tax year.

	Salary A	Pension / Annuity B	Assessment
Taxable income	240 000	160 000	400 000
Normal tax payable	22 500	11 500	73 000
Less: Tax paid in the form of PAYE withheld by employers A and B	22 500	11 500	34 000
Additional amount of tax to be paid on assessment	0	0	39 000

Taxpayers who receive income from multiple sources are reminded that the employees' tax (PAYE) deducted by the respective employers/Pension Funds may not be enough to cover their final tax liability on assessment. The reason for this is the way a taxpayer's tax liability is calculated on assessment.

The Namibian tax system is based on the principle of adding together all taxable sources of income of a taxpayer into a single sum and applying a progressive tax rate table to determine the final tax liability of the taxpayer on assessment. A progressive tax rate system means that the more income is earned, the higher is the marginal tax rate and more tax is paid on assessment.

By deducting PAYE every month, the employer is assisting a taxpayer to pay his or her tax liability, determined on assessment, in advance. When only one employer is involved, the total PAYE deducted monthly should be equal to the tax liability on assessment. Typically this should result in no extra tax due on assessment. However, where more than one employer is involved, each of them deducts the correct amount of PAYE on only the salary they each pay. When all the sources of income are added together and the correct tax rate is applied this may result in an additional amount of tax to be paid on assessment.

After submission of the annual income tax return by this individual, the total tax liability on assessment is significantly higher than the total PAYE that was correctly deducted by the employers/Pension Fund during the year. This results in a large amount that must be paid in on assessment because too little tax was deducted monthly by way of PAYE on the two incomes combined.

Taxpayers receiving a salary may make a written request to one or more employers to deduct additional monthly PAYE. A provisional taxpayer may instead pay a higher amount of provisional tax.

In this way a taxpayer can reduce the additional amount of tax payable when the annual income tax return is assessed.

How to arrange for a voluntary additional payments/ deduction

A taxpayer has two options to voluntarily pay:

- The first option is to increase the amount of PAYE deducted by one or more employers.
- The second option is to pay the difference monthly to reduce the amount payable on assessment.

The taxpayer may request NamRA to assist with these calculations.

Option 1: Increasing the amount of PAYE deducted by a specific employer or pension fund
To enable one or more employers or pension funds to deduct additional PAYE the following steps are required:

- Firstly, estimate the total taxable income for the current tax year by combining all your salaries and pensions.
- Secondly, calculate the total estimated income tax liability for the current tax year on the estimated total taxable income using the table below using the appropriate tax tables.
- Thirdly, calculate the estimated combined total PAYE to be deducted by all employers and pension funds for the tax year (before any additional PAYE) and calculate the shortfall (difference between the total income tax liability for the current year and the estimated combined total PAYE before the additional PAYE).
- Fourthly, choose one or more employers or pension funds to deduct the shortfall by way of additional monthly PAYE deductions over the remainder of the tax year.

Option 2: The taxpayer can pay the difference as calculated in option 1 directly on his/her tax account over the remainder of the tax year.

The taxpayer may decide how much to pay monthly for the amount to add-up to the total at assessment.

TAX TABLE

Taxable amount (N\$)	Rate of Tax (N\$)
Where the taxable amount does not exceed N\$100 000	No tax payable
Exceeds N\$100 000 but does not exceed N\$150 000	18% of the amount by which the taxable amount exceeds N\$100 000
Exceeds N\$150 000 but does not exceed N\$350 000	N\$9 000.00 plus 25% of the amount by which the taxable amount exceeds N\$150 000
Exceeds N\$350 000 but does not exceed N\$550 000	N\$59 000 plus 28% of the amount by which the taxable amount exceeds N\$350 000
Exceeds N\$550 000 but does not exceed N\$850 000	N\$115 000 plus 30% of the amount by which the taxable amount exceeds N\$550 000
Exceeds N\$850 000 but does not exceed N\$1 550 000	N\$205 000 plus 32% of the amount by which the taxable amount exceeds N\$850 000
Exceed N\$1 550 000	N\$429 000 plus 37% of the amount by which the taxable amount exceeds N\$1 550 00

Editorial

Impressions

SPOTTING EXCELLENCE IN NamRA ATTIRE

There is a certain *je ne sais quoi* about ladies in uniform, and our Principal Customs and Excise Officer, **Loide Emvula**, is definitely one of them. You just see her rocking the Customs uniform with confidence and pride. Always professional and alert, she is ready to inspect vehicles

and trucks, intercept illicit goods and ensure smooth cross-border trade.

Loide embodies dedication, integrity and excellence on Namibia's frontline of border control.



Strat Session on the lens

NamRA Management retreated during 10-14 November 2025 at Swakopmund, to formulate the next five-year Strategic Plan, geared towards propelling the Agency further in pursuit of its aspiration of being a world class agency serving with passion to positively impact the livelihood of every Namibian. The strategy formulation process has entered the ultimate stage and is due for submission to the NamRA Board for approval.



Faces at NamRA

NamRA Stars turned up in full **Pantsula Style** for the year-end function held on 29 November 2025 at the Mercure Hotel, as well as at Regional Offices across the country on 22 and 29 November and 6 December 2025. The celebrations were infused with youthful energy, fun and flair. From vibrant outfits to playful poses, the events were marked by laughter, camaraderie and a stylish, memorable send-off to the year.



Faces at NamRA





NamRA

Namibia Revenue Agency