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TO: EXTERNAL STAKEHOLDERS

FROM: MELANIE TJIJENDA  
CHIEF INFORMATION OFFICER  
ICT DEPARTMENT

DATE: 22 DECEMBER 2023

SUBJECT: MAINTENANCE AT MINISTRY OF FINANCE AND PUBLIC ENTERPRISE  
DATA CENTRE



The above subject bear's reference.

This memo serves to inform all of NamRA's internal and external stakeholders about upcoming system maintenance which (will affect the ITAS and ASYCUDAWorld systems) is scheduled for **Saturday, 13<sup>th</sup> January 2024, from 06H00 to 23H00.**

We understand the importance of these systems to your operations, and we apologize for any inconvenience this temporary unavailability may cause. Our team is dedicated to completing the maintenance as efficiently as possible to minimize disruption.

Thank you for your understanding and continued support. If you have any questions or concerns regarding this maintenance, please feel free to contact our [info@namra.org.na](mailto:info@namra.org.na).

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