

MANAGEMENT RECRUITMENT

REPUBLIC OF NAMIBIA NAMIBIA REVENUE AGENCY

Visions Consulting was commissioned as the official Recruitment Contractor / Administrator to capacitate the Namibia Revenue Agency (NAMRA) in collaboration with the NAMRA leadership.

NAMRA is the semi-autonomous State Revenue Agency established in terms of the Namibia Revenue Agency Act, 2017 (Act No.12 of 2017). The primary mandate of the Revenue Agency is to assess and collect taxes and duties on behalf of the State and administer tax, customs and excise laws.

Vision: To be a world class Revenue Agency, serving with passion and positively impacting the livelihoods of every Namibian.

Appropriately qualified and experienced Namibian citizens are encouraged to apply for the following position via the online recruitment portal <https://foresight.visions.com.na/>:

1. **Manager:** Human Resources
2. **Manager:** Training, OD, Grading and Compensation Management
3. **Manager:** Audit and Compliance
4. **Manager:** Audit
5. **Manager:** Assets and Facilities
6. **Manager:** Debt Management and Collections
7. **Manager:** Tax Intelligence and Investigations
8. **Manager:** Transfer Pricing
9. **Manager:** Revenue Treasury
10. **Manager:** Taxpayers Education and International Relations
11. **Manager:** Security Services and SHEQ Coordination
12. **Manager:** Customs Rules of Origin
13. **Manager:** Customs: Post Clearance Audit (PCA)
14. **Manager:** Customs: Commercial Investigation, Intelligence and Intellectual Property Rights
15. **Manager:** Customs: Scanner Coordination and Central Processing and Non-Intrusive Inspection
16. **Manager:** Customs Tariff Management
17. **Manager:** Customs Valuation and Classification
18. **Manager:** Customs Excise Policy Administration
19. **Manager:** Customs Compliance Programme
20. **Manager:** Customs Client Services and Procedures
21. **Financial Accountant (Manager):** Financial Controller

Application Procedure

For application to be valid, a submission must be made within the stated deadline and comprise of the following as requested on the on-line portal:

- A cover letter, providing a detailed motivation for the position.
- An **updated** detailed curriculum vitae, including at least two professional references.
- Certified copies of the highest academic qualifications attained.
- Certified copies of Identity Documents and all other supporting documents.

Applicants are requested to upload their CVs with supporting documents in one file when requested to do so in the on-line portal.

NB: All appointments will be vetted according to the due process.

Closing date: Applications must be submitted on **Friday, 8 October 2021 at 16h00.**

Only on-line applications shall be accepted via the recruitment portal <https://foresight.visions.com.na/>

Applicants that wish to apply for more than one position, must submit a separate application for each position applied for via the on-line portal. It is essential that each cover letter must reflect the relevant position applied for with a suitable motivation.

In terms of the Affirmative Action (Employment) Act 1998 (Act No. 29 of 1998), qualifying females and persons with disabilities who meet the prescribed advertised requirements are encouraged to apply.

Only short-listed candidates will be contacted and no documents will be returned to the applicants.

www.namra.org.na

