

CLARIFICATION NO.: 02

Procurement of Consultancy Services for the Acquisition, Implementation and support of an Electronic Invoicing (E-Invoicing) System for the Namibia Revenue Agency (NamRA)

CLARIFICATION QUESTIONS AND ANSWERS – Procurement Reference No: SC/RP/NAMRA/01-05/2026

Please find in the below table feedback to clarifications sought from bidder(s):

ITEM	ITEM	COMMENTS/ RESPONSE
1.	On behalf of IUNetworks LLC, Republic of Armenia, we are pleased to express our interest in participating in the procurement procedure SC/RP/NamRA/01-05/2026. Having reviewed the Request for Proposal, we would appreciate your clarification regarding the following matters: A. Mandatory Requirement 1.11 Mandatory Requirement 1.11 requires that the bidder has “successfully implemented and supported three (3) similar E-Invoicing systems projects of which one (1) of the systems is valued at USD300,000.00 or more”, evidenced by reference letters. We would be grateful for confirmation of the following: Similar projects. For the purposes of Mandatory Requirement 1.11 and Technical Criterion 2.1, would NamRA consider as a similar E-Invoicing systems project the implementation of a national integrated tax administration system of comparable or greater scale and complexity, where that system includes the processing of electronic or fiscal invoice data, such as - receipt and validation of invoice data, - invoice management by taxpayers and tax officials, and - use of invoice data in VAT returns, refunds and compliance control, given the integration with ITAS and ASYCUDA World required under Section 5, Clause 2.1 of the Terms of Reference? If not, we would be grateful if NamRA could indicate the minimum scope a project must include to be considered similar.	NamRA’s ultimate objective is to appoint a vendor capable of implementing a comprehensive electronic invoicing (e-invoicing) system. However, bidders are encouraged to provide detailed information on previously implemented systems that demonstrate functionality comparable to that of an e-invoicing system, even where such systems were not explicitly classified as e-invoicing solutions. This approach is consistent with the reference to “similar projects” in the requirements and is intended to ensure that bidders with relevant technical expertise and demonstrated implementation experience are appropriately considered.
2	Fiscalisation systems. Are systems for the registration and online management of electronic fiscal devices, with transaction data reported electronically to the revenue authority, considered similar E-Invoicing systems for the purpose of this requirement?	Yes, any functionality that aligns with and satisfies the specified business requirements of an e-invoicing system will be considered and evaluated accordingly.
3	Distinct systems for one institution. Where a bidder implemented two distinct systems for the same institution (for example, an e-invoicing system and a fiscal device management system), may each be counted as a separate project, and may a single reference letter from that institution cover both?	A single reference letter issued by an institution shall be deemed acceptable, provided that it clearly identifies and covers all relevant projects undertaken by the bidder for that institution.

4	Contract value. Where e-invoicing functionality forms part of a broader contract, will the USD 300,000 threshold be assessed against the total contract value, or must the value attributable to the e-invoicing component be shown separately?	To enable NamRA to conduct an objective assessment of the contract value, bidders are required to clearly specify the portion of the total contract value attributable to the implementation of e-invoicing functionality.
5	Operational status. Does a system that is in production and currently supported by the bidder satisfy "successfully implemented and supported", or must the contract have been formally completed by the submission date?	A system that has been successfully deployed into a live production environment and continues to receive technical or operational support from the bidder shall be deemed to satisfy the requirement of "successfully implemented and supported", provided that the bidder submits written confirmation from the respective institution. Such confirmation should clearly indicate that the system has been implemented, is operational in a production environment, and remains under the bidder's support. This approach is intended to ensure that the evaluation recognises demonstrated implementation experience and ongoing support capabilities, supported by verifiable evidence from the institution concerned.
6	B. Other Relevant Points Certification of documents by international bidders. The Notice to Bidders and the note to the Mandatory Requirements require copies to be certified by a Commissioner of Oaths appointed under the Justices of the Peace and Commissioners of Oaths Act, 1963. Please advise how this requirement should be read by international bidders. Submission deadline. The cover page states 13 November 2026 at 11h00, while BDS Clauses 4.4 and 4.5 state "Friday, 16 November 2026, 11h00". As 16 November 2026 falls on a Monday, please confirm the applicable date and time. We would be grateful to receive your clarifications and any relevant amendments or addenda to the RFP. Thank you for your cooperation and assistance.	Bidders should take note that all mandatory documents submitted by international bidders must be certified and authenticated in terms of the rules of the High Court of Namibia Bidders should take note that the correct bid closing date for this bid is Friday, 13 November 2026 at 11h00 am (Namibian Time) as indicated on the cover page of the bidding document

Yours sincerely



PETRA LISHO-MAYUMBELO
MANAGER: PROCUREMENT MANAGEMENT UNIT
NAMIBIA REVENUE AGENCY (NamRA)