

BIDDING INVITATION

The Namibia Revenue Agency is a State-Owned Enterprise (SOE) established in terms of Namibia Revenue Agency Act 12 of 2017 and came into operation on 7 April 2021.

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)

REPUBLIC OF NAMIBIA TAX ADMINISTRATION TECHNICAL ASSISTANCE PROJECT

Consulting Services for Specialized Tax Audit Services, Data Analytics and Training to the Namibia Revenue Agency (NamRA)

MULTI-SECTOR

PROJECT ID NO.:	FINANCING AGREEMENT REFERENCE:
P-NA-KZO-01	5500155016057

INFORMATION TO BIDDERS

1. The Government of the Republic of Namibia has received financing from the African Development Bank toward the cost of the Tax Administration Technical Assistance Project and intends to apply part of the agreed amount for this grant to payments under the contract for Consulting Services for Specialized Tax Audit Services, Data Analytics and Training to the Namibia Revenue Agency (NamRA).
2. The services included under this project are as follows:
 - i. To conduct tax audit cases using a risk-based approach and develop audit procedures, tools, and methodologies for the taxpayers in insurance and Wholesale and Retail sectors;



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- ii. To conduct specialised training sessions involving staff in real-time exercises and audit procedures; and
- iii. To deliver Data Analytics training to a specific group of employees responsible for Data Management.

The duration of the assignment is twelve (12) months

3. The Namibia Revenue Agency now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may constitute joint ventures to enhance their chances of qualification.
4. Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's Procurement Framework, dated 2015, which is available on the Bank's website at <https://www.afdb.org/en/projects-and-operations/procurement/new-procurement-policy>.

A Consultant will be selected in accordance with the Quality and Cost Based Selection method set out in the Procurement Policy.

5. Interested consultants may obtain further information, including the detailed Terms of Reference, at the address below during office hours (09h00 – 16h00 hours). Interested Consultants may also access the detailed Terms of Reference at <https://www.namra.org.na/about-us/page/procurement>.

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BID SUBMISSION ADDRESS AND CONTACT PERSON

Expressions of interest must be delivered to the address or email below by Tuesday, 27 May 2025 at 16h00. Titled **“Consulting Services for Specialised Tax Audit Services, Data Analytics and Training to the Namibia Revenue Agency (NamRA)”**.

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