

CLARIFICATION NO.: 01

PROCUREMENT TITLE: PROCUREMENT OF LABOURERS FOR THE LOADING AND OFF-LOADING OF ASSETS FROM VARIOUS NAMRA KHOMAS REGIONAL OFFICES AND OMAHEKE REGIONAL OFFICES TO THE GOVERNMENT STORE IN WINDHOEK

CLARIFICATION QUESTIONS AND ANSWERS – Procurement Reference No: NCS/IQ/NAMRA/01-105/2025

Please find in the below table feedback to clarifications sought from bidder(s):

ITEM	ITEM	COMMENTS/ RESPONSE
1.	<p>I would just like to enquire if we are the ones to write Yes/No on the BID document page 3 or is it the Procurement committee?</p> <p>Also on the page 3 should will put prices on number 4 too?</p>	<p>Please be advised that the YES/NO section indicated on page 3 of the bidding document serves as a checklist to assist bidders in ensuring compliance with all listed evaluation criteria. Completion of this section is not compulsory, as it will be completed by the evaluators to assess compliance with the stated requirements.</p> <p>With regard to the Price Activity Schedule on page 3, item 4, bidders are required to refer to Annexure A in order to determine their overall bid price.</p>
2	<p>Kindly clarify whether bidders are required to provide their own transportation for labourers to and from the various NamRA offices, or whether transportation will be provided by the employer.</p> <p>Specifically, will a vehicle be arranged to pick up labourers from their homes, transport them to the first loading office, proceed to the off-loading point, and thereafter drop them back at their homes?</p>	<p>Please note that NamRA will only provide a truck and driver for the transportation of assets from various NamRA offices as indicated in the advertised bid documents. The successful bidder will be responsible to provide transportation of their labourers to all NamRA offices, where assets are expected to be loaded and off-loading point as per the sites indicated in Annexure A of the bidding document.</p>
3	<p>- Will all cost involved in transportation(petrol) be on NamRa as they will be giving the Car?</p>	<p>All costs pertaining to the NamRA truck that will be transporting goods from NamRA offices to the Government Auction yard will be on NamRA. But kindly note that NamRA will not be responsible to pick up any labourer. The bidder to make provision to arrive at the location of goods.</p>

4	Will there be more than one vehicle available during the project?	There is a sequential approach to the project, hence, one location at a time.
5	Does NamRa have the loading and Offloading equipment needed to make the process much safer and efficient?	There will be no equipment to be provided.



Yours sincerely

MS. PETRA LISHO-MAYUMBELO
MANAGER: PROCUREMENT MANAGEMENT UNIT
NAMIBIA REVENUE AGENCY (NamRA)