NamRA
Namibia Revenue Agency

TEL: (+264) 61 289 4000 | Head Office | P. O. Box 569 | Windhoek | Namibia

APPLICATION FOR TAX RESIDENCY CERTIFICATE

Individuals

SECTION A: APPLICANT DETAILS

1. Tax Identification Number
2. First Name(s)
3. Surname
4. Date of Birth
5. Nationality — Passport /Namibia ID #
6. Current Physical Address
7. Postal Address
8. Email Address — Contact Number

SECTION B: TAX RESIDENCE INFORMATION

9. Was a Tax Residency Certificate previously issued: If yes, indicate the tax period(s) **YES** ☐ **NO** ☐

Tax period(s)

10. Purpose of applying for a Tax Recidency Certificate
11. Tax period(s) for which the Tax Residency Certificate is required
12. Indicate the tax treaty country for which the Tax Residency Certificate is required:

☐ **Botswana** ☐ **France** ☐ **Germany** ☐ **India** ☐ **Malaysia** ☐ **Mauritius**
☐ **Romania** ☐ **Russia** ☐ **South Africa** ☐ **Sweden** ☐ **United Kingdom**

13. If the Tax Residency Certificate is for a country not listed above or if it is not required for a specific country, tick and/or complete the relevant fields below:

☐ **Other Country** **Name of Country** ☐ **Generic Certificate**

SECTION C: DECLARATION

14. I declare that the information furnished in this form and attached hereto is complete, true and correct.

Signature of Applicant D D M M Y Y Y Y

NB: AN APPLICATION FOR TAX RESIDENCY CERTIFICATE WILL BE REJECTED IN THE FOLLOWING INSTANCES:

- The applicant is not registered for income tax purposes in Namibia.
- The application form is incomplete.
- The applicant's tax affairs are not in order.
- The mandatory documents are not submitted.

MANDATORY DOCUMENTS

a) Certified copy of a valid passport - detail page & all stamped pages.
b) Certified copy of a Namibian ID (in the absence of a passport).
c) Lease agreement/ title deed / mortgage bond.
d) Proof of employment or business activities in Namibia.
e) Supporting documents for obtaining Tax Residency Certificate (if applicable).
f) Power of Attorney if the application is being submitted by a representative on behalf of the taxpayer.