

APPLICATION FOR REGISTRATION TO EXPORT IN TERMS OF THE SADC PROTOCOL ON TRADE ANNEX 1.

1. EXPORTERS NAME

2. ADDRESS:

3. STATE FORM OF BUSINESS UNDERTAKING (company, close corporation, Partnership or sole proprietorship)

4. STATUS OF PERSON SIGNING THIS APPLICATION

5. ESTIMATED NUMBER AND VALUE OF CONSIGNMENTS PER ANNUM

6. DESCRIPTION OF GOODS TO BE EXPORTED AND TARIFF HEADINGS

7. **Goods wholly produced or grown in Namibia:**

(i) Name of product: _____

(ii) How obtain and where: _____

(iii) Quantities to be exported (specify period e.g. per annum/monthly):

8. Goods manufactured from wholly or partly imported raw materials:

- (i) Name of the product: _____
- (ii) Quantities to be exported (specify period e.g. per annum/monthly):

- (iii) Direct Labour involved in manufacture of products for export (supporting wage sheets to be produced):

- 9.**
- (i) Name of product/s and HS code:
 - 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
 - 5. _____

(ii) Specify all ingredients, material, component or part etc. used in the manufacturing of the product and their commodity codes and cost.

- (a) Imported material (s):
 - 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
 - 5. _____

- (b) Local material (s):
 - 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
 - 5. _____

(iii) Briefly describe the manufacturing details;

(iv) Direct manufacturing cost (invoices and supporting documents to be produced):

(v) Other manufacturing costs (invoices and supporting documents to be produced):

(vi) Total local content percent

10. IF APPROVED EXPORTERS STATUS IS GRANTED, THE EXPORTER UNDERTAKES TO -
- (a) Accept full responsibility for any invoice declaration which identifies the exporter as if it has been signed in manuscript;
 - (b) Submit a copy of the required document with the invoice declaration and authorization number endorsed thereon together with the other export documentation to the Controller and comply with customs requirements if the invoice declaration is made after exportation;
 - (c) State proper references or other particulars on the invoice whereby the goods exported can be readily traced in the exporter's records;
 - (d) Keep proper records to verify the originating status of the goods as required by the said protocol and the rules;
 - (e) Comply with any conditions or obligations imposed by Customs;
 - (f) Inform Customs of any change in legal identity or any matter affecting originating status of goods exported;
 - (g) Apply before export for approval if any goods not specified in this application will be exported or exportation of any goods will be discontinued; and
 - (h) Ensure that the goods concerned comply with the provisions hereto;

11. Declaration:

I _____ hereby declare that all the information and particulars mentioned herein are true and correct.

Signature of Applicant

Date

Full names and designation

Please submit the following with your application

1. Brief company profile
2. Company registration certificate
3. Export permit
4. Proof of right holding
5. Proof of identity
6. Certificate of good standing

FOR OFFICIAL USE ONLY

RECOMMENDATION

Authorization no:

Certified correct and approved

SENIOR MANAGER

TECHNICAL SERVICES & EXCISE MANAGEMENT

APPENDIX III TO ANNEX I OF THE PROTOCOL ON TRADE OF THE SADC DECLARATION BY THE PRODUCER

To whom it may concern

For the purpose of claiming preferential treatment under the provision of Rule 2 of the Annex of the Rules of origin for Products to be Traded between the member States of the Southern African Development Community:

I HEREBY DECLARE:

a) That the good listed here in quantities as specified below have been produced by this company / enterprise / workshop / supplier¹

Name and address of Producer: (Postal and physical)	Registration No:.....
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And,

b) That evidence is available that the goods listed below comply with the origin criteria as specified by the Annex on the Rules of Origin for the Southern African Development Community

LIST OF GOODS		
Commercial Description of Goods	Quantity	Criterion

Note: This form must be completed in duplicate where the exporter is not a producer.

..... Stamp & Signity Of the PRODUCER
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