

APPLICATION FOR THE LICENSING OF A CLEARING AGENT/REGISTRATION OF DTI RENEWAL OF CLEARING AGENT LICENSE

A. NATURE OF APPLICATION

Please tick with an X:

New Application for Licensing of Clearing Agent:	Application for Renewal of Clearing Agent License:
If currently licensed in terms of the Customs and Excise Act, 1998 please provide allocated clearing agent code:	

B. NATURE OF BUSINESS

Please tick with an X:

Company:	Close Corporation:	Partnership:	Sole Proprietor:	Other:

C. TRADING PARTICULARS

Please furnish full particulars / details of Applicant and provide proof of registration with the Business Intellectual Property Authority (BIPA) and Financial Intelligence Centre (FIC):

Trading Name of Business:	
Physical address:	
Town / City:	
Registration Number of Company:	
Telephone Number:	
Postal Address:	
Email address:	

If Company Head Office is different from Trading Particulars above, then please provide details below:

D. CUSTOMS AND EXCISE REGIONAL OFFICES

Please state the Customs and Excise Regional Office(s) where clearance will be conducted:

Customs and Excise Office:	Physical Address:	Contact Number(s):

E. AUTHORISED EMPLOYEES TO CLEAR GOODS FOR APPLICANT

Please state the name of each director, manager, member, partner or employee(s) of the applicant who will enter or deliver, for reward, bills of entry relating to any goods on behalf of any importer or exporter of goods for the applicant who have passed the proficiency test referred to in the Rules for the Licensing of Clearing Agents and state each place where business will be conducted with Customs and Excise:

Name:	Identity Passport / Number:	Place (Customs and Excise Office):

F. AUTHORITY TO APPLY

I / We (name of applicant) herein represented by:

Full Name:	Full Name:

Being duly authorized to apply for the licensing of a clearing agent by virtue of - (please tick applicable authority with an X and provide proof)

	A resolution passed at a meeting of the Board of Directors held at On the day of ;or
	Express consent in writing of all the members of the close corporation / partners of the close corporation / trustees of the trust; or
	Being the person having the management of any other association; or
	Delegated officer of an Organ of State,

G: DECLARATION

I hereby -

- (a) declare that the particulars provided in this application and all enclosed documents are true and correct;
- (b) undertake to inform the Department of Customs and Excise immediately of any changes in the particulars furnished in the application; and
- (c) undertake to comply with the Rules for the Licensing of Clearing Agents published in Government Notice No. XX of XXXX.

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Applicant's Full Name

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Capacity

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Signature / Date

H: FOR OFFICE USE ONLY

Comments of Control Customs and Excise Officer:

..... Signature Date
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Recommendation by the Senior Manager: Trade Facilitation and Customs Procedures

..... Signature Date
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Recommendation by the Head: Customs and Excise

..... Signature Date
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